

HIGHWAY 14 REGIONAL WATER SERVICES COMMISSION

**Regular Meeting
June 18th, 2020 at 1:00 p.m.
Meeting held by Video Conference
Water Commission Office
Ryley, Alberta**

PRESENT:

COMMISSION members PRESENT at commencement:

**Larry Tiedemann, Town of Tofield
Dale Pederson, Beaver County
Joy Zoopkow, Village of Holden (Alternate)
Terry Magneson, Village of Ryley
Dana Ewashko, Town of Viking**

COMMISSION member ABSENT at Commencement:

Bernie Marko, Village of Holden

ADMINISTRATION members PRESENT at commencement:

**Al Harvey, CAO
Brent Clark, Director of Operations
Bev Hutton, Recording Secretary
Evan Clay, Operation Supervisor**

GUEST members PRESENT at commencement:

**Rob Hoar & Ted Matsikas, Yaremchuk & Annichiarico
Martin Gillett, Arrow Engineering
Glen Hamilton-Brown, Village of Ryley**

1. CALL TO ORDER:

Vice -Chairman Magneson called the Regular meeting to order at 1:03 p.m.

2. ADDITIONS/DELETIONS TO THE AGENDA:

7.3 New Business-Reconvening back in office for meeting.

20-28 MOVED by CM Tiedemann to approve addition to agenda.

CARRIED

3. MINUTES:

3.1 Minutes of the Highway 14 Regional Water Services Commission Regular Meeting held February 20th , 2020.

20-29 MOVED by CM Pederson to approve the minutes of the Regular Meeting of February 20th, 2020.

CARRIED

3.2 Minutes of the Highway 14 Regional Water Services Commission Special Meeting held April 23, 2020.

20-30 MOVED by CM Zoopkow to approve the minutes of the Special Meeting of April 23, 2020.

CARRIED

4. DELEGATION:

Introduced Robert Hoar & Ted Masiksas, Yaremehuk & Annichiarico

4.1 Auditors-to Present the Draft Audited Financial Statements for the Year Ending December 31st, 2019.

20-31 MOVED by CM Ewashko that the Highway 14 Regional Water Service Commission accept the Draft Audited Financial Statements for the Year Ending December 31st, 2019 be adopted for information as presented.

CARRIED

20-32 MOVED by CM Zoopkow that the Highway 14 Regional Water Services Commission directs administration to transfer the sum of \$ 376,494.00 from restricted reserves to unrestricted reserves.

CARRIED

The Commission thanked and excused Auditors at 1:40 p.m.
Introduced Martin Gillett, Arrow Engineering

4.2 Arrow Engineering-Distribution Fixed Charges & 25 year Plan-Martin Gillett

20-33 MOVED by CM Tiedemann that the Highway 14 Regional Water Services Commission accept the Distribution Fixed Charges & 25 year Plan be adopted for information as presented.

CARRIED

Martin Gillett will be sending a copy of the report to all the council members.

20-34 MOVED by CM Ewashko that the Highway 14 Regional Water Services Commissioner's share documents given to them by Martin Gillett to each of their councils.

CARRIED

CM Zoopkow left meeting at 2:14 p.m.
CM Magneson calls break at 3:10 p.m.
CM Magneson reconvened the meeting at 3:20 p.m.

4.3 Village of Ryley-Sewer and Water Replacement-Glen Hambro, CAO.

20-35 MOVED by CM Ewashko that the Highway 14 Regional Water Services Commission gives the CAO of Ryley the go ahead for Sewer and Water Replacement.

CARRIED

5. FINANCIALS:

5.1 Monthly Bank Reconciliation Statement- February 29th, March 31st, April 30th and May 31st, 2020.

20-36 MOVED by CM Pederson that the monthly Bank Reconciliation for the months of February 29th, March 31st, April 30th, and May 31st, be adopted for information as presented.

CARRIED

5.2 Quarterly Budget Report- May 31st, 2020.

20-37 MOVED by CM Pederson that the Quarterly Budget Report for May 31st, 2020 be adopted for information as presented.

CARRIED

CM Magneson called break at 5:00 p.m.
CM Magneson reconvened meeting at 5:03 p.m.

6. UNFINISHED BUSINESS:

6.1 Ryley School Donation Request

20-38 MOVED by CM Ewashko that the Highway 14 Regional Water Services Commission request administration to send a letter stating policy of no donations.

CARRIED

6.2 Revisions to the Franchise Agreements

20-39 MOVED by CM Pederson that the Highway 14 Regional Water Services Commission that this be discussed at next scheduled meeting.

CARRIED

CM Pederson left meeting at 5:25 p.m.

7. NEW BUSINESS:

7.1 F.C.M. Grant

20-40 MOVED by CM Magneson that the Highway 14 Regional Water Services Commission have Martin Gillett to prepare an application for F.C.M. Grant, will be discussed at the next scheduled meeting.

CARRIED

7.2 Water for Life Grant

20-41 MOVED by CM Tiedemann that the Highway 14 Regional Water Services Commission to have Martin Gillett to look into the Green Application Fund, will be discussed at the next scheduled meeting.

CARRIED

8. REPORTS:

8.1 Director of Operations Report- Brent Clark-Desk Drop

20-42 MOVED by CM Magneson that the Highway 14 Regional Water Services Commission to accept the Director of Operations Report.

CARRIED

The Commission thanked and excused Martin Gillett at 5:55 p.m.

8.2 CAO Report-Al Harvey

20-43 MOVED by CM Magneson that the Highway 14 Regional Water Services Commission to accept the CAO report.

CARRIED

8.3 Commission Members

No report was provided.

9. CORRESPONDENCE:

9.1 Letter to the Village of Ryley Residents

9.2 Letter from the Village of Ryley- Desk Drop

10. CLOSED SESSION:

10.1 CAO

20-44 MOVED by Ewashko that the Highway 14 Regional Water Services Commission move into a Closed Session at 6:00 p.m.

CARRIED

20-45 MOVED by Tiedemann that the Highway 14 Regional Water Services Commission come out of Closed Session at 6:30 p.m.

CARRIED

11. ADJOURNMENT:

20-46 MOVED by Vice-Chairman Magneson to adjourn the Regular Meeting at 6:32 p.m.

CARRIED



Chairman



CAO

for Al Harvey