

HIGHWAY 14 REGIONAL WATER SERVICES COMMISSION

**Regular Meeting
March 25th, 2021 at 1:00 p.m.
Ryley Legion
Ryley, Alberta**

PRESENT:

COMMISSION members PRESENT at commencement:

**Larry Tiedemann, Town of Tofield
Dale Pederson, Beaver County
Terry Magneson, Village of Ryley
Dana Ewashko, Town of Viking
Bernie Marko, Village of Holden**

ADMINISTRATION members PRESENT at commencement:

**Brent Clark, CAO
Bev Hutton, Recording Secretary
Evan Clay, Operations Supervisor**

1. CALL TO ORDER:

Chairman Marko called the Regular meeting to order at 1:04 p.m.

2. ADDITIONS/DELETIONS TO THE AGENDA:

9.1 Holden Legion Request

21-33 MOVED by CM Tiedeman that the agenda be adopted as amended.

CARRIED

3. DELEGATION:

3.1 Auditors to present the draft Audited financial statements for 2020.

21-34 MOVED by Tiedemann to accept the audited financial statement for the year December 31st, 2020 Audit be accepted as presented.

CARRIED

21-35 MOVED by CM Pederson that the Highway 14 Regional Water Commission move cash in the amount of \$303,535.00 the internally restricted transmission line reserve account.

CARRIED

Chairman Marko thanked Auditors for their presentation and excused from them for the meeting at 1:37 p.m.
Chairman Marko then called for a break at 1:38 p.m.
Chairman Marko reconvened the meeting at 1:45 p.m.

4. MINUTES:

4.1 Minutes of the Highway 14 Regional Water Services Commission Regular Meeting held February 25th, 2021.

21-36 MOVED by CM Magneson that the Highway 14 Regional Water Services to approve the minutes of the regular meeting held February 25th, 2021.

CARRIED

5. FINANCIALS:

5.1 Monthly Bank Reconciliation Statement- February 28th, 2021.

21-37 MOVED by CM Pederson that the Monthly Bank Reconciliation for February 28th, 2021 be adopted for information as presented.

CARRIED

5.2 Quarterly Budget Report- February 28th, 2021.

21-38 MOVED by CM Tiedemann that the Quarterly Budget Report for February 28th, 2021 be adopted as presented.

CARRIED

6. UNFINISHED BUSINESS:

6.1 RFD – New Bylaw 21-2

21-39 MOVED by CM Tiedemann that the Highway 14 Regional Water Service Commission to do First Reading of Bylaw 21-2.

CARRIED UNANIMOUSLY

6.2 RFD – Repeal of Rates, Fee, Charges- Bylaw 13-1

21-40 MOVED by CM Pederson that the Highway 14 Regional Water Services Commission repeal of rates, fees and charges on Bylaw 13-1.

CARRIED

6.3 Cost Sharing Agreement Status

7. NEW BUSINESS:

7.1 Draft Audited Financial Statements for the Year Ending December 31st, 2020, Yamemchuk & Annichiarico.

7.2 RFD – Seasonal Employee

21-41 MOVED by CM Ewashko that the Highway 14 Regional Water Services Commission to proceed with the hiring seasonal/operator employee for a six month period to a maximum expense of \$33,000.00.

CARRIED

8. REPORTS:

8.1 CAO Report-Desk Drop

21-42 MOVED by CM Pederson that the Highway 14 Regional Water Services Commission to accept the CAO report.

CARRIED

Chairman Marko calls a break at 4:15 p.m.
Chairman Marko reconvene the meeting at 4:35 p.m.

8.2 *Operations Supervisor Report*-Desk Drop

21-43 MOVED by CM Magneson that the Highway 14 Regional Water Services Commission to accept the Operations Supervisor Report.

CARRIED

8.3 Commission Members

9. **CORRESPONDENCE:**

9.1 Holden Legion request

21-44 MOVED by CM Pederson that the Highway 14 Regional Water Services Commission charge bulk water rates one time break for Holden Legion.

CARRIED

21-45 MOVED by CM Ewashko that the Highway 14 Regional Water Services Commission go into Closed Session at 5:55 p.m.

CARRIED

10. **CLOSED SESSION:**

21-46 MOVED CM by Magneson that the Highway 14 Regional Water Services Commission come out of Closed Session at 7:35 p.m.

CARRIED

21-47 MOVED CM Pederson second the motion.

CARRIED

11. **ADJOURNMENT:**

21-48 MOVED by Chairman Marko to adjourn the regular meeting at 7:36 p.m.

CARRIED



Chairman



CAO