

**HIGHWAY 14 REGIONAL WATER SERVICES COMMISSION**

**Regular Meeting  
October 25<sup>th</sup>, 2021 at 1:00 p.m.  
Ryley, Alberta  
BY ZOOM**

**PRESENT:**

**COMMISSION members PRESENT at commencement:**

**Larry Tiedemann, Town of Tofield  
Dale Pederson, Beaver County  
Dana Ewashko, Town of Viking  
Bernie Marko, Village of Holden  
Terry Magneson, Village of Ryley**

**ADMINISTRATION members PRESENT at commencement:**

**Michael Bolch, CAO  
Bev Hutton, Records Coordinator  
Crystal Yeske, Office Manager  
Grant Kipling, Operations Manager**

**1. CALL TO ORDER:**

Chairman Marko called the Regular meeting to order at 1:15 p.m.

**2. ADDITIONS/DELETIONS TO THE AGENDA:**

9.1 RFD-In closed session

**21-117 MOVED by CM Magneson that the agenda be adopted as amended.**

**CARRIED**

**3. MINUTES:**

3.1 Minutes of the Highway 14 Regional Water Services Commission Regular Meeting held September 16<sup>th</sup>, 2021.

**21-118 MOVED by CM Tiedemann that the Highway 14 Regional Water Services Commission to approve the minutes of the Regular Meeting held September 16<sup>th</sup>, 2021.**

**CARRIED**

Office Manager left room at 1:20 p.m.

**4. FINANCIALS:**

4.1 Monthly Bank Reconciliation Statement- September 30<sup>th</sup>, 2021.

**21-119 MOVED by CM Pederson that the Monthly Bank Reconciliation for September 30<sup>th</sup>, 2021 be adopted for information as presented.**

**CARRIED**

4.2 Quarterly Budget Report- September 30<sup>th</sup>, 2021.

**21-120 MOVED by CM Ewashko that the Quarterly Budget Report for September 30<sup>th</sup>, 2021 be adopted for information as presented.**

**CARRIED**

**5. UNFINISHED BUSINESS:**

No unfinished business.

**6. NEW BUSINESS:**

6.1 RFD- Ryley Meeting Infrastructure Franchise Dissolvement

**21-121 MOVED by CM Pederson that the Highway 14 Regional Water Services Commission directs Administration that the board recommends staff to pursue the Franchise negotiations to divest its ownership of municipal water infrastructure currently held by the Highway 14 Regional Water Services Commission.**

**CARRIED**

6.2 Strategic Planning- Desk Drop

**21-122 MOVED by CM Magneson that the Highway 14 Regional Water Services Commission directs staff to proceed with completing the draft Strategic Plan utilizing the outline set forth by the previous CAO for completion in the spring of 2022.**

**CARRIED**

Chairman Marko calls a break at 1:42 p.m.

Chairman Marko reconvene the meeting at 1:47 p.m.

Office manager back in meeting at 1:48 p.m.

6.3 Election Transition Plans

**21-123 MOVED by CM Tiedemann that the Highway 14 Regional Water Services directs Staff to proceed with elections transition plans as discussed.**

**CARRIED**

6.4 RFD- Water Theft

**21-124 MOVED by CM Ewashko that the Highway 14 Regional Water Services Commission directs staff contact the owner, that all Covid precautions will be used before entering the premises, the bill is to be paid in full and that the owner apologize in an email to all parties affected by they're actions. If Highway 14 Regional Water Services is not allowed to enter the premises a 72 hour notice will be issued and the water will be turned off.**

**CARRIED**

6.5 RFD- Restriction Exemption Program (COVID-19)

**21-125 MOVED by CM Pederson that the Highway 14 Regional Water Services Commission recommends that the Restriction Exemption Program be implemented immediately at the cost of the employee.**

**CARRIED**

**7. REPORTS:**

7.1 CAO Report -Verbal

**21-126 MOVED by CM Magneson that the Highway 14 Regional Water Services Commission be adopted for information.**

**CARRIED**

7.2 Operations Manager - Desk Drop

**21-127 MOVED by CM Ewashko that the Highway 14 Regional Water Services Commission be adopted for information.**

**CARRIED**

Chairman Marko calls a break at 2:30 p.m.

Chairman Marko reconvene the meeting at 2:39 p.m.

7.3 Commission Report-Verbal

**8. CORRESPONDENCE:**

8.1 Email from Andrea and Ian Flower

8.2 Letter of response to Andrea and Ian Flower

8.3 Letter to the Village of Ryley-Franchise Agreement

9. **CLOSED SESSION:**

**21-128 MOVED by CM Tiedemann that the Highway 14 Regional Water Services Commission move into a Closed Session at 2:48 p.m.**

**CARRIED**

**21-129 MOVED by CM Tiedemann that the Highway 14 Regional Water Services Commission come out of Closed Session at 3:40 p.m.**

**CARRIED**

Next scheduled special meeting is at 3:00 p.m. October 26, 2021.  
Next Regular meeting is at 1:00 p.m. November 18, 2021.

10. **ADJOURNMENT:**

**21-130 MOVED by Chairman Marko to adjourn the regular meeting at 3:45 p.m.**

**CARRIED**



**Chairman**



**CAO**