

HIGHWAY 14 REGIONAL WATER SERVICES COMMISSION

Regular Meeting

**September 19th, 2019 at 1:00 p.m.
Water Commission Office
Ryley, Alberta**

PRESENT:

COMMISSION members PRESENT at commencement:

**Terry Magneson, Village of Ryley
Larry Tiedemann, Town of Tofield
Dale Pederson, Beaver County
Bernie Marko, Village of Holden
Dana Ewashko, Town of Viking**

ADMINISTRATION members PRESENT at commencement:

**AL Harvey, CAO
Evan Clay, Operations Supervisor
Bev Hutton, Recording Secretary**

ADMINISTRATION member ABSENT at Commencement:

Brent Clark, Director of Operations

1. CALL TO ORDER:

Chairman Marko called the Regular meeting to order at 12:58 p.m.

2. ADDITIONS/DELETIONS TO THE AGENDA:

- 4.3 Transfer money
- 4.4 Invoice Alberta Transportation

19-80 MOVED by CM Magneson to approve additions to agenda.

3. MINUTES:

- 3.1 Minutes of the Highway 14 Regional Water Services Commission Regular Meeting held August 15th, 2019.

19-81 MOVED by CM Pederson to approve the minutes of the Regular Meeting of August 15th, 2019, as amended.

CARRIED

4. FINANCIALS:

4.1 Monthly Bank Reconciliation Statement – August 31th, 2019.

19-82 MOVED by CM Magneson that the Monthly Bank Reconciliation for August 31th, 2019 be adopted for information as presented.

CARRIED

4.2 Quarterly Budget Report – August 31th, 2019

19-83 MOVED by CM Magneson that the Quarterly Budget Report for August 31th, 2019 be adopted.

CARRIED

4.3 Transfer Money

19-84 MOVED by CM Tiedemann that the Highway 14 Regional Water Services Commission directs administration transfer money from restricted reserves to unrestricted reserves to cover the cost of Alberta Transportation project, in the value of \$180,000.00.

CARRIED

4.4 Invoice to be sent to Alberta Transportation

19-85 MOVED by CM Ewashko that the Highway 14 Regional Water Services Commission directs administration to send an invoice to Alberta Transportation.

CARRIED

5. UNFINISHED BUSINESS:

No Unfinished Business was reviewed.

6. NEW BUSINESS:

6.1 Commission Options for Software Service-Bellamy

19-86 MOVED by CM Tiedemann that the Highway 14 Regional Water Services Commission directs administration to negotiate with the Town of Tofield for financial software services and report back to the Commission.

CARRIED

6.2 Christmas Party

19-87 MOVED by CM Pederson that the Highway 14 Regional Water Services Commission directs administration to make the needed arrangements for a Christmas party to be held at the Mayfield at a date to be determined.

CARRIED

Evan Clay left the room at 2:10 p.m.
Evan Clay returned to the room at 2:11 p.m.
Brent Clark arrived at 2:11 p.m.
Brent Clark left the room at 2:20 p.m.
Brent Clark returned to the room at 2:26 p.m.

6.3 Strategic Plan

19-88 MOVED by CM Magneson that the Highway 14 Regional Water Services Commission directs administration to develop revision to the strategic plan.

CARRIED

6.4 Budget Direction

19-89 MOVED by CM Pederson that the Highway 14 Regional Water Services Commission directs to stay with same budget direction.

CARRIED

CM Ewashko left the room at 3:17 p.m.
CM Ewashko returned to the room at 3:19 p.m.

7. REPORTS:

7.1 Director of Operations Report- Brent Clark-Desk Drop

19-90 MOVED by CM Pederson that the Highway 14 Regional Water Services Commission to accept the Director of Operations Report.

CARRIED

CM Tiedemann left the room at 3:53 p.m.
CM Tiedemann returned to the room 3:54 p.m.

7.2 CAO Report-Al Harvey-Desk Drop

19-91 MOVED by CM Pederson that the Highway 14 Regional Water Services Commission authorize the CAO to make grid placement adjustments to staff remuneration to a maximum value of \$5,846.00.

CARRIED

19-92 MOVED by CM Pederson that the Highway 14 Regional Water Services Commission accept the CAO Report as presented.

CARRIED

7.3 Commission Members

No reports were provided.

Evan Clay left the room at 4:17 p.m.

Evan Clay returned to the room at 4:26 p.m.

8. CORRESPONDENCE:

8.1 Letter to Strathcona County-Fixed Charges-Transmission

9. CLOSED SESSION:

No Closed Session required.

Next scheduled meeting is October 17, 2019 at 1:00 p.m.

10. ADJOURNMENT:

19-93 MOVED by Chairman Marko to adjourn the Regular Meeting at 4:34 p.m.

CARRIED



Chairman



CAO